



Bright & Beautiful Beginnings Nest Participant Rights & Responsibilities

Services provided by the Nest are voluntary. Participants may enroll prenatally or up to baby's 90th day and are eligible to participate until the child's first birthday. Participants and families have the right to terminate services at any time.

Participants' Rights

- Participants will be allowed to participate without regard to race, color, creed, religion, gender, age, national origin, disability, or any other characteristic.
- Participants will be treated with dignity, consideration, and respect by agency staff.
- Information related to participation in the Nest is held confidential and will not be shared without a release of information, **EXCEPT** under the following conditions indicated by state law or regulatory boards. We may disclose information about you
 - To the child abuse or dependent adult abuse hotline if we are aware of something that may meet Iowa's laws. (See attached information about the criteria for child abuse and neglect in Iowa.)
 - If there may be serious and/or imminent threat to the health or safety of an individual or individuals, including you, or to the public.
 - To review information for audits, investigations, and for oversight activities. These agencies may include government agencies, organizations that provide funding to the program, contractors licensing boards, and peer review organizations performing utilization, credentialing, and quality control. Outside reviewers will comply with agency confidentiality standards. Internal audits are done by designated agency staff, the internal auditing staff follow the confidentiality standards.
 - If there is a subpoena (with your consent), a court order, and administrative order, or a similar document, for the purpose of identifying a suspect, material witness, or missing person, in connection with the victim of a crime, in an emergency, in connection with a crime on the premises, in connection with a lawsuit you bring against us, or in contemplation or commission of a crime (not past).
 - With friends or family members directly involved in your services based on your decision to include them.
 - If you report a sexual relationship with someone who was/is your therapist.
 - If you or your legal guardian ask to review your file (during or after the time you receive services), with a staff member present.
 - If agency staff assist the coordinator with providing you services, they may have a need to know to review or update your file.



Participants and families have responsibilities as well as rights. The Nest Coordinator reserves the right to terminate services if any of these responsibilities are not met:

Participants' Responsibilities

- Treat Nest staff and other clients with respect and consideration.
- Understand that the program must assure a safe and non-threatening environment in which to receive services and that your behavior must support that environment.
- Notify the Nest Coordinator if you move away from Page or Fremont Counties.
- Complete required paperwork as a condition of enrollment and on-going participation.
- Participants will be expected to attend one class every two months, in order to shop in the store.
- If you lose your book, you lose your points. You can get a new book and start over on points.
- Points not used within 6 months of the child's first birthday will be forfeited.

Client signature

Date

Parent/Guardian signature, if client is younger than 18 years old

Date

Erica Hash, Nest Coordinator signature

Date

Nest Contact and Grievance Procedure

Normal Southwest Iowa Families, Inc. office hours are 8:00 A.M. to 4:30 P.M. Monday through Friday at 215 East Washington Street, Clarinda Iowa. The Nest Coordinator is not always in the office, but agency staff will answer questions and relay messages to the Coordinator as necessary.

You have the right to express complaints, suggestions, grievances, or concerns regarding service without fear of punishment or discrimination. We encourage you to ask questions or share your concerns with staff.

If you feel the issue has not been resolved, please contact the Southwest Iowa Families, Inc. Clinical Director, Angela Wallick, LISW at (712)542-3501 or Carl Sonksen, Chairman of the Board of Directors at (712) 542-2159. A copy of the agency grievance procedure may be requested from the Administrative Director, Sandy Geer.

Having read and understood the above, I agree to participate in the Nest with these rights and responsibilities. I have had an opportunity to ask questions and was given a copy of this form.

Client signature

Date

Parent/Guardian signature, if client is younger than 18 years old

Date

Southwest Iowa Families, Inc.

215 E. Washington St.

Clarinda, IA 51632

(712) 542-3501

(888) 486-9599

